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56-1957

28 May 1956

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Table of Organization and Ceiling -
Office of Communications

1. This memorandum suggests action on the part of the Deputy Director (Support). Such requested action is contained in paragraph 5.

2. There is a need for a CIA Security Officer to be assigned to the Staff of the Chief, [REDACTED] Activity. In order to accomplish this it is necessary that the ceiling and T/O of the Office of Communications be increased by one position.

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3. It is the consensus of the Chief of Station, [REDACTED], the Office of Security, and the Office of Communications,

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that there is a genuine need for the services of an Agency Security Officer in the [REDACTED] area. A representative from the Office of Security recently returned from an inspection tour [REDACTED] and reaffirmed the need for the establishment of this position.

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4. It is anticipated that the Security Officer's primary duties will entail responsibility for guidance on security policy, physical security, personnel security, liaison with [REDACTED] on personnel security matters, investigative security with regard to indigenous employees, direct action on security violations, security aspects of emergency evacuations planning and such other functions of a security nature as may be directed by Headquarters or by the Area Chief. It is also anticipated that in addition to supporting CIA elements on [REDACTED] the Security Officer will be available to assist in the resolution of problems of a security nature at other CIA stations throughout the [REDACTED] Area.

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5. It is requested that an increase of one position in the ceiling and T/O of the Office of Communications be authorized to meet the above stated requirement.

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Director of Communications

Sheffield Edwards
Director of Security

The recommendation in Paragraph 5
is approved:

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Deputy Director (Support)

5 June 56
Date

OC:

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